DATA PROTECTION ADDENDUM

This Data Processing Addendum ("**DPA**"), effective as of 25 May 2018 or, if after 25 May 2018, the date of the final signatures, forms part of the Agreement between Customer on behalf of itself and to the extent required under the Data Protection Laws (as defined below), on behalf of its Controller Affiliate(s) (as defined below) and Duo Security LLC ("**Duo Security**") and applies where, and to the extent that, Duo Security processes Personal Data on behalf of Customer when providing Services under the Agreement. All capitalized terms not defined in this DPA shall have the meanings set forth in the Agreement. The data processing agreement and / or model clause agreement, if any, previously entered into by Duo Security and Customer shall be superseded and replaced with this DPA.

1. DEFINITIONS

1.1 **"Affiliate"** means an entity that directly or indirectly Controls, is Controlled by or is under common Control with an entity.

1.2 **"Agreement**" means the written or electronic agreement between Customer and Duo Security for the provision of the Services to Customer.

1.3 "**Control**" means an ownership, voting or similar interest representing fifty percent (50%) or more of the total interests then outstanding of the entity in question. The terms "**Controlled**" and "**Controlling**" will be construed accordingly.

1.4 "**Controller Affiliate**" means any of Customer's Affiliate(s) (a) (i) that are subject to applicable Data Protection Laws and (ii) permitted to use the Service pursuant to the Agreement between the Customer and Duo Security, but have not signed their own Order Form and are not a "Customer" as defined under the Agreement, and (b) if and to the extent Duo Security processes Personal Data for which such Affiliate(s) qualify as the Controller. Except where otherwise indicated, the term "Customer" shall include Customer and Controller Affiliate(s), if any.

1.5 "**Customer Data**" means any Personal Data that Duo Security processes on behalf of Customer pursuant to the Agreement and this DPA in the course of providing Services. Customer Data shall exclude Performance Data.

1.6 **"Data Breach"** means any unauthorized or unlawful breach of security that actually leads to the accidental or unlawful destruction, loss, alteration, unauthorized disclosure of or access to Customer Data.

1.7 **"Data Protection Laws"** means all data protection and privacy laws applicable to the processing of Personal Data under the Agreement, including, where applicable, EU Data Protection Law.

1.8 **"Data Controller"** means an entity that determines the purposes and means of the processing of Personal Data.

1.9 **"Data Processor"** means an entity that processes Personal Data on behalf of a Data Controller.

1.10 **"EU Data Protection Law"** means on and after 25 May 2018, Regulation 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of Personal Data and on the free movement of such data (General Data Protection Regulation) ("**GDPR**").

1.11 "**Group**" means any and all Affiliates that are part of entities corporate group.

1.12 "**Model Clauses**" means the Standard Contractual Clauses for Processors as approved by the European Commission and in the form set out below**.**

1.13 **"Personal Data"** has the meaning given to it in the GDPR.

1.14 **"Processing"** has the meaning given to it in the GDPR and "process," "processes," and "processed" will be interpreted accordingly.

1.15 **"Services"** means any product or service provided by Duo Security to Customer pursuant to the Agreement.

1.16 **"Subprocessor"** means any Data Processor engaged by Duo Security or its Affiliates to assist in fulfilling its obligations with respect to providing the Services pursuant to the Agreement or this DPA. Subprocessors may include third parties or members of the Duo Security Group.

2. SCOPE OF THIS DPA

2.1 **Scope of DPA:** This DPA applies where and only to the extent that: (i) Duo Security processes Customer Data on behalf of Customer in the course of providing Services to the Customer pursuant to the Agreement; and (ii) the Agreement between Duo Security and the Customer expressly incorporates this DPA by reference.

3. ROLES AND SCOPE OF PROCESSING

3.1 **Role of the Parties**: As between Duo Security and Customer, Customer is the Data Controller of Customer Data and Duo Security shall process Customer Data only as a Data Processor acting on behalf of Customer.

3.2 **Customer Processing of Customer Data**: Customer agrees that (i) it will comply with its obligations as a Data Controller under Data Protection Laws in respect of its processing of Customer Data and any processing instructions it issues to Duo Security; and (ii) it has provided notice and obtained (or will obtain) all consents and rights necessary for Duo Security to process Customer Data pursuant to the Agreement and this DPA.

3.3 **Duo Security Processing of Customer Data**: As a Data Processor, Duo Security will process Customer Data only for the purpose of providing the Services and in accordance with Customer's documented lawful instructions as set forth in the Agreement and this DPA. The parties agree that the Customer's complete and final instructions with regard to the nature and purposes of the processing are set out in this DPA. Processing outside the scope of these instructions (if any) will require prior written agreement between Customer and Duo Security on additional instructions for processing.

3.4 **Details of Data Processing**:

Subject matter: The subject matter of the data processing under this Addendum is the Customer Data.

Duration: As between Duo Security and Customer, the duration of the data processing under this DPA is the term of the Agreement.

Purpose: The purpose of the data processing under this DPA is the provision of the Services to the

Customer.

Nature of the processing: Cloud based access security solutions, two-factor authentication technology and such other Services, as described in the Agreement.

Types of Customer Data: The types of Customer Data are determined by Customer in its sole discretion and may include but are not limited to: identification and contact data (name, address, title, job title, contact details, username); device data; financial information (credit card details, account details, payment information); employment details (employer, job title, geographic location, area of responsibility); and IT information (IP addresses, usage data, cookies data, device specific information, connection data, location data).

Categories of data subjects: The categories of data subjects whose personal data may be transferred in connection with the Services are determined and controlled by Customer in its sole discretion and may include but are not limited to: prospects, customers, business partners and vendors of Customer (who are natural persons); employees or contact persons of Customer's prospects, customers, business partners and vendors; employees, agents, advisors, freelancers of Customer (who are natural persons); Customer's end-users authorized by data exporter to use the Services.

3.5 **Analytics**: Notwithstanding anything to the contrary in the Agreement (including this DPA), the Customer acknowledges and agrees that, in the course of providing its Services, Duo Security may from time to time use and process data (including Personal Data) for the purposes of creating statistics and analytics data (including, but not limited to, Performance Data). Duo Security will use such data for the purposes described in Duo Security's Privacy Policy (available at https://duo.com/legal/privacy), which purposes include maintaining and improving the Services and monitoring and analyzing its activities in connection with the performance of the Services. Duo Security shall ensure that: (i) any such data is effectively anonymized, pseudonymized and/or aggregated data so that it does not reveal the specific identity of any individual; and (ii) its use of such data will comply with applicable laws. Subject to complying with this Section 3.5, nothing in the Agreement (including this DPA) shall prevent or restrict Duo Security from using or sharing any such data.

4. SUBPROCESSING

4.1 **Authorized Subprocessors**: Customer agrees that in order to provide the Services set forth in the Agreement, Duo Security may engage Subprocessors to process Customer Data. Duo Security maintains an up-to-date list of its authorized Subprocessors, which it updates on a regular basis. Duo Security's list of authorized Subprocessors can be found at https://duo.com/legal/subprocessors.

4.2 **Subprocessor Obligations**: Where Duo Security authorizes any Subprocessor as described in Section 4.1:

(a) Duo Security will restrict the Subprocessors access to Customer Data only to what is necessary to assist Duo Security in providing or maintaining the Services, and will prohibit the Subprocessor from accessing Customer Data for any other purpose;

(b) Duo Security will enter into a written agreement with the Subprocessor imposing data protection terms that requires the Subprocessor to protect the Customer

Data to the standard required by Data Protection Laws; and

(c) Duo Security will remain responsible for its compliance with the obligations of this DPA and for any acts or omissions of the Subprocessor that cause Duo Security to breach any of its obligations under this DPA.

4.3 Duo Security will provide Customer with reasonable prior notice if it intends to replace any Subprocessors. Customer may object in writing to Duo Security's appointment of a new or replacement of an old Subprocessor, provided that such objection is based on reasonable grounds relating to data protection. In such event, the parties will discuss such concerns in good faith with a view to achieving resolution and if this is not possible, Customer may suspend or terminate the Agreement (without refund of any fees paid, prepaid or invoiced prior to suspension or termination).

5. SECURITY MEASURES AND DATA BREACH RESPONSE

5.1 **Security Measures**: Duo Security has implemented and will maintain appropriate technical and organizational security measures to protect Customer Data from Data Breaches and to preserve the security and confidentiality of the Customer Data ("**Security Measures**"). The Security Measures applicable to the Services are set forth in Annex 2, as updated or replaced from time to time in accordance with Section 5.2.

5.2 **Updates to Security Measures**: Customer acknowledges that the Security Measures are subject to technical progress and development and that Duo Security may update or modify the Security Measures from time to time provided that such updates and modifications do not result in the degradation of the overall security of the Services purchased by the Customer.

5.3 **Personnel:** Duo Security restricts its personnel from processing Customer Data without authorization by Duo Security as set forth in Annex 2, and shall ensure that any person who is authorized by Duo Security to process Customer Data is under an appropriate contractual obligation of confidentiality.

5.4 **Customer Responsibilities**: Notwithstanding the above, Customer agrees that except as provided by this DPA, Customer is responsible for its secure use of the Services, including securing its account authentication credentials, protecting the security of Customer Data when in transit to and from the Services and taking any appropriate steps to securely encrypt or backup any Customer Data uploaded to the Services.

5.5 **Data Breach Response:** Upon becoming aware of a Data Breach, Duo Security will notify Customer without undue delay and will provide information relating to the Data Breach as it becomes known or as is reasonably requested by Customer. Duo Security will also take reasonable steps to mitigate and, where possible, to remedy the effects of, any Data Breach.

6. AUDIT REPORTS

6.1 **Audit Reports:** Duo Security audits its compliance against data protection and information security standards (currently, a SOC 2 Type II audit) on a regular basis. Such audits are conducted by independent, experienced personnel, and may include Duo Security's internal audit team and/or third party auditors engaged by Duo Security. Upon Customer's request, Duo Security will provide Customer with details of the audits it conducts relevant to the Services it is providing to Customer and, if required, supply customer with an accurate summary of its most recent relevant

audit report ("**Report**") so that Customer can verify Duo Security's compliance with this DPA. Duo Security will further answer all reasonable questions related to data protection that Customer may have in connection with the Report in a prompt and timely manner. Customer is responsible for reviewing the information made available by Duo Security relating to data security and making an independent determination as to whether the Services meet Customer's requirements and legal obligations under applicable laws.

6.2 **Confidentiality of Audit Reports**: The Customer acknowledges that the Report will constitute Duo Security's Confidential Information and will protect the Report in accordance with the confidentiality provisions of the Agreement.

6.3 **Customer Audits:** Customer agrees to the provision of the Report by Duo Security in fulfilment of any audit cooperation responsibilities that may apply to Duo Security under Data Protection Laws. Notwithstanding the foregoing, if Customer reasonably believes that an audit is necessary to meet its obligations under any applicable Data Protection Laws, Customer may request that a third-party (at Customer's expense) conduct an audit and Duo Security will work with Customer to the extent feasible to accommodate Customer's request. If Duo Security is unable to accommodate Customer's request, Customer is entitled to terminate this DPA and the Agreement. Where the Model Clauses apply, nothing in this Section 6.3 varies or modifies the Model Clauses nor affects any supervisory authority's or data subject's rights under the Model Clauses.

7. TRANSFERS OF PERSONAL DATA

7.1 **Data center locations:** Duo Security may transfer and process Customer Data anywhere in the world where Duo Security its Affiliates or its Subprocessors maintain data processing operations. Duo Security shall at all times provide an adequate level of protection for the Customer Data processed, in accordance with the requirements of Data Protection Laws.

7.2 **Application of Model Clauses**: To the extent that Duo Security processes any Customer Data protected by EU Data Protection Law under the Agreement and/or that originates from the European Economic Area (including the United Kingdom) ("EEA") or Switzerland, in a country that has not been designated by the European Commission or Swiss Federal Data Protection Authority (as applicable) as providing an adequate level of protection for Personal Data, the parties acknowledge that Duo Security shall be deemed to provide adequate protection (within the meaning of EU Data Protection Law) for any such Customer Data by complying with the Model Clauses. Duo Security agrees that it is a "data importer" and Customer is the "data exporter" under the Model Clauses (notwithstanding that Customer may be an entity located outside of the EEA).

7.3 **Alternative Data Export Solutions:** Notwithstanding the foregoing Section 7.2, the parties agree that in the event Duo Security adopts Binding Corporate Rules or another alternative data export solution (as recognized under EU Data Protection Laws), then the Model Clauses will cease to apply with effect from the date that Duo Security implements such new data export solution.

8. RETURN OR DELETION OF DATA

8.1 Following expiration of the Agreement, Duo Security shall delete or return to Customer all Customer Data in its possession in accordance with the terms of the Agreement and save to the extent Duo Security is required by applicable law to retain some or all of the Customer Data (in which case, Duo Security shall implement reasonable measures to isolate the Customer Data from

any further processing).

9. COOPERATION

9.1 The Services provide Customer with a number of controls that Customer may use to retrieve, correct, delete or restrict Customer Data, which Customer may use to assist it in connection with its obligations under the GDPR, including its obligations relating to responding to requests from data subjects or applicable data protection authorities. To the extent that Customer is unable to independently access the relevant Customer Data within the Services, Duo Security shall (at Customer's expense) provide reasonable cooperation to assist Customer to respond to any requests from individuals or applicable data protection authorities relating to the processing of Personal Data under the Agreement. In the event that any such request is made directly to Duo Security, Duo Security shall not respond to such communication directly without Customer's prior authorization, unless legally compelled to do so. If Duo Security is required to respond to such a request, Duo Security will promptly notify Customer and provide it with a copy of the request unless legally prohibited from doing so.

9.2 If a law enforcement agency sends Duo Security a demand for Customer Data (for example, through a subpoena or court order), Duo Security will attempt to redirect the law enforcement agency to request that data directly from Customer. As part of this effort, Duo Security may provide Customer's basic contact information to the law enforcement agency. If compelled to disclose Customer Data to a law enforcement agency, then Duo Security will give Customer reasonable notice of the demand to allow Customer to seek a protective order or other appropriate remedy unless Duo Security is legally prohibited from doing so.

9.3 To the extent Duo Security is required under EU Data Protection Laws, Duo Security will (at Customer's expense) provide reasonably requested information regarding the Services to enable the Customer to carry out data protection impact assessments and prior consultations with data protection authorities as required by law.

10. GENERAL

10.1 For the avoidance of doubt, any claim or remedies the Customer may have against Duo Security, any of its Affiliates and their respective employees, agents and subprocessors arising under or in connection with this DPA, including: (i) for breach of this DPA; (ii) as a result of fines (administrative, regulatory or otherwise) imposed upon Customer; (iii) under EU Data Protection Laws, including any claims relating to damages paid to a data subject; and (iv) breach of its obligations under the Model Clauses, will be subject to any limitation of liability provisions (including any agreed aggregate financial cap) that apply under the Agreement. Customer further agrees that any regulatory penalties incurred by Duo Security in relation to the Customer Data that arise as a result of, or in connection with, Customer's failure to comply with its obligations under this DPA or any applicable Data Protection Laws shall count toward and reduce Duo Security's liability under the Agreement as if it were liability to the Customer under the Agreement. Nothing in this DPA is intended to limit the Parties' direct liability towards data subjects or applicable supervisory data protection authorities.

10.2 Any claims against Duo Security or its Affiliates under this DPA shall be brought solely against the entity that is a party to the Agreement. In no event shall any party limit its liability with respect to any individual's data protection rights under this DPA or otherwise.

10.3 No one other than a party to this DPA, their successors and permitted assignees shall have any right to enforce any of its terms**.**

10.4 This DPA will be governed by and construed in accordance with governing law and jurisdiction provisions in the Agreement, unless required otherwise by applicable Data Protection Laws.

10.5 In the event of any conflict between this DPA and any privacy-related provisions set out in the Agreement or any other existing data protection terms agreed to between the parties, the terms of this DPA shall prevail.

10.6 This DPA is provided in a pre-printed, pre-signed and read-only electronic form published by Duo Security. Any modification of the provisions or terms of this DPA will be considered to make the pre-signatures below null and void. In the event that this DPA contains modifications, even if signed by the representatives of Duo Security other than an authorised signatory, such modifications shall be null and void and this DPA shall be construed as if such modifications had not been made.

THE NEW STANDARD CONTRACTUAL CLAUSES

COMMISSION IMPLEMENTING DECISION (EU) 2021/914

of 4 June 2021

on standard contractual clauses for the transfer of personal data to third countries pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council

(Text with EEA relevance)

SECTION I

Clause 1
Purpose and scope

a. The purpose of these standard contractual clauses is to ensure compliance with the requirements of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation) for the transfer of personal data to a third country.

b. The Parties:
   i. the natural or legal person(s), public authority/ies, agency/ies or other body/ies (hereinafter "entity/ies") transferring the personal data, as listed in Annex 1.A. (hereinafter each "data exporter"), and
   ii. the entity/ies in a third country receiving the personal data from the data exporter, directly or indirectly via another entity also Party to these Clauses, as listed in Annex 1.A. (hereinafter each "data importer")

   have agreed to these standard contractual clauses (hereinafter: "Clauses").

c. These Clauses apply with respect to the transfer of personal data as specified in Annex 1.B.

d. The Appendix to these Clauses containing the Annexes referred to therein forms an integral part of these Clauses.

Clause 2
Effect and invariability of the Clauses

a. These Clauses set out appropriate safeguards, including enforceable data subject rights and effective legal remedies, pursuant to Article 46(1) and Article 46 (2)(c) of Regulation (EU) 2016/679 and, with respect to data transfers from controllers to processors and/or processors to processors, standard contractual clauses pursuant to Article 28(7) of Regulation (EU) 2016/679, provided they are not modified, except to select the appropriate Module(s) or to add or update information in the Appendix. This does not prevent the Parties from including the standard contractual clauses laid down in these Clauses in a wider contract and/or to add other clauses or additional safeguards, provided that they do not contradict, directly or indirectly, these Clauses or prejudice the fundamental rights or freedoms of data subjects.

b. These Clauses are without prejudice to obligations to which the data exporter is subject by virtue of Regulation (EU) 2016/679.

Clause 3
Third-party beneficiaries

a. Data subjects may invoke and enforce these Clauses, as third-party beneficiaries, against the data exporter and/or data importer, with the following exceptions:
   i. Clause 1, Clause 2, Clause 3, Clause 6, Clause 7;
   ii. Clause 8 - Module One: Clause 8.5 (e) and Clause 8.9(b); Module Two: Clause 8.1(b), 8.9(a), (c), (d) and (e); Module Three: Clause 8.1(a), (c) and (d) and Clause 8.9(a), (c), (d), (e), (f) and (g); Module Four: Clause 8.1 (b) and Clause 8.3(b);
   iii. Clause 9 - Module Two: Clause 9(a), (c), (d) and (e); Module Three: Clause 9(a), (c), (d) and (e);
   iv. Clause 12 - Module One: Clause 12(a) and (d); Modules Two and Three: Clause 12(a), (d) and (f);
   v. Clause 13;
   vi. Clause 15.1(c), (d) and (e);
   vii. Clause 16(e);
   viii. Clause 18 - Modules One, Two and Three: Clause 18(a) and (b); Module Four: Clause 18.

b. Paragraph (a) is without prejudice to rights of data subjects under Regulation (EU) 2016/679.

Clause 4
Interpretation

a. Where these Clauses use terms that are defined in Regulation (EU) 2016/679, those terms shall have the same meaning as in that Regulation.

b. These Clauses shall be read and interpreted in the light of the provisions of Regulation (EU) 2016/679.

c. These Clauses shall not be interpreted in a way that conflicts with rights and obligations provided for in Regulation (EU) 2016/679.

Clause 5
Hierarchy

In the event of a contradiction between these Clauses and the provisions of related agreements between the Parties, existing at the time these Clauses are agreed or entered into thereafter, these Clauses shall prevail.

Clause 6
Description of the transfer(s)

The details of the transfer(s), and in particular the categories of personal data that are transferred and the purpose(s) for which they are transferred, are specified in Annex 1.B.

Clause 7
Docking clause

a. An entity that is not a Party to these Clauses may, with the agreement of the Parties, accede to these Clauses at any time, either as a data exporter or as a data importer, by completing the Appendix and signing Annex 1.A.

b. Once it has completed the Appendix and signed Annex 1.A, the acceding entity shall become a Party to these Clauses and have the rights and obligations of a data exporter or data importer in accordance with its designation in Annex 1.A.

c. The acceding entity shall have no rights or obligations arising under these Clauses from the period prior to becoming a Party.

SECTION II – OBLIGATIONS OF THE PARTIES

Clause 8
Data protection safeguards

The data exporter warrants that it has used reasonable efforts to determine that the data importer is able, through the implementation of appropriate technical and organisational measures, to satisfy its obligations under these Clauses.

MODULE TWO: Transfer controller to processor

8.1 Instructions

a. The data importer shall process the personal data only on documented instructions from the data exporter. The data exporter may give such instructions throughout the duration of the contract.

b. The data importer shall immediately inform the data exporter if it is unable to follow those instructions.

8.2 Purpose limitation

The data importer shall process the personal data only for the specific purpose(s) of the transfer, as set out in Annex 1.B, unless on further instructions from the data exporter.

8.3 Transparency

On request, the data exporter shall make a copy of these Clauses, including the Appendix as completed by the Parties, available to the data subject free of charge. To the extent necessary to protect business secrets or other confidential information, including the measures described in Annex 2 and personal data, the data exporter may redact part of the text of the Appendix to these Clauses prior to sharing a copy, but shall provide a meaningful summary where the data subject would otherwise not be able to understand the its content or exercise his/her rights. On request, the Parties shall provide the data subject with the reasons for the redactions, to the extent possible without revealing the redacted information. This Clause is without prejudice to the obligations of the data exporter under Articles 13 and 14 of Regulation (EU) 2016/679.

8.4 Accuracy

If the data importer becomes aware that the personal data it has received is inaccurate, or has become outdated, it shall inform the data exporter without undue delay. In this case, the data importer shall cooperate with the data exporter to erase or rectify the data.

8.5 Duration of processing and erasure or return of data

Processing by the data importer shall only take place for the duration specified in Annex 1.B. After the end of the provision of the processing services, the data importer shall, at the choice of the data exporter, delete all personal data processed on behalf of the data exporter and certify to the data exporter that it has done so, or return to the data exporter all personal data processed on its behalf and delete existing copies. Until the data is deleted or returned, the data importer shall continue to ensure compliance with these Clauses. In case of local laws applicable to the data importer that prohibit return or deletion of the personal data, the data importer warrants that it will continue to ensure compliance with these Clauses and will only process it to the extent and for as long as required under that local law. This is without prejudice to Clause 14, in particular the requirement for the data importer under Clause 14(e) to notify the data exporter throughout the duration of the contract if it has reason to believe that it is or has become subject to laws or practices not in line with the requirements under Clause 14(a).

8.6 Security of processing

a. The data importer and, during transmission, also the data exporter shall implement appropriate technical and organisational measures to ensure the security of the data, including protection against a breach of security leading to accidental or unlawful destruction, loss, alteration, unauthorised disclosure or access to that data (hereinafter "personal data breach"). In assessing the appropriate level of security, the Parties shall take due account of the state of the art, the costs of implementation, the nature, scope, context and purpose(s) of processing and the risks involved in the processing for the data subjects. The Parties shall in particular consider having recourse to encryption or pseudonymisation, including during transmission, where the purpose of processing can be fulfilled in that manner. In case of pseudonymisation, the additional information for attributing the personal data to a specific data subject shall, where possible, remain under the exclusive control of the data exporter. In complying with its obligations under this paragraph, the data importer shall at least implement the technical and organisational measures specified in Annex 2. The data importer shall carry out regular checks to ensure that these measures continue to provide an appropriate level of security.

b. The data importer shall grant access to the personal data to members of its personnel only to the extent strictly necessary for the implementation, management and monitoring of the contract. It shall ensure that persons authorised to process the personal data have committed themselves to confidentiality or are under an appropriate statutory obligation of confidentiality.

c. In the event of a personal data breach concerning personal data processed by the data importer under these Clauses, the data importer shall take appropriate measures to address the breach, including measures to mitigate its adverse effects. The data importer shall also notify the data exporter without undue delay after having become aware of the breach. Such notification shall contain the details of a contact point where more information can be obtained, a description of the nature of the breach (including, where possible, categories and approximate number of data subjects and personal data records concerned), its likely consequences and the measures taken or proposed to address the breach including, where appropriate, measures to mitigate its possible adverse effects. Where, and in so far as, it is not possible to provide all information at the same time, the initial notification shall contain the information then available and further information shall, as it becomes available, subsequently be provided without undue delay.

d. The data importer shall cooperate with and assist the data exporter to enable the data exporter to comply with its obligations under Regulation (EU) 2016/679, in particular to notify the competent supervisory authority and the affected data subjects, taking into account the nature of processing and the information available to the data importer.

8.7 Sensitive data

Where the transfer involves personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, genetic data, or biometric data for the purpose of uniquely identifying a natural person, data concerning health or a person's sex life or sexual orientation, or data relating to criminal convictions and offences (hereinafter "sensitive data"), the data importer shall apply the specific restrictions and/or additional safeguards described in Annex 1.B.

8.8 Onward transfers

The data importer shall only disclose the personal data to a third party on documented instructions from the data exporter. In addition, the data may only be disclosed to a third party located outside the European Union (in the same country as the data importer or in another third country, hereinafter "onward transfer") if the third party is or agrees to be bound by these Clauses, under the appropriate Module, or if:

i. the onward transfer is to a country benefitting from an adequacy decision pursuant to Article 45 of Regulation (EU) 2016/679 that covers the onward transfer;
ii. the third party otherwise ensures appropriate safeguards pursuant to Articles 46 or 47 Regulation of (EU) 2016/679 with respect to the processing in question;

iii. the onward transfer is necessary for the establishment, exercise or defence of legal claims in the context of specific administrative, regulatory or judicial proceedings; or
iv. the onward transfer is necessary in order to protect the vital interests of the data subject or of another natural person.

Any onward transfer is subject to compliance by the data importer with all the other safeguards under these Clauses, in particular purpose limitation.

8.9 Documentation and compliance

a. The data importer shall promptly and adequately deal with enquiries from the data exporter that relate to the processing under these Clauses.

b. The Parties shall be able to demonstrate compliance with these Clauses. In particular, the data importer shall keep appropriate documentation on the processing activities carried out on behalf of the data exporter.

c. The data importer shall make available to the data exporter all information necessary to demonstrate compliance with the obligations set out in these Clauses and at the data exporter's request, allow for and contribute to audits of the processing activities covered by these Clauses, at reasonable intervals or if there are indications of non- compliance. In deciding on a review or audit, the data exporter may take into account relevant certifications held by the data importer.

d. The data exporter may choose to conduct the audit by itself or mandate an independent auditor. Audits may include inspections at the premises or physical facilities of the data importer and shall, where appropriate, be carried out with reasonable notice.

e. The Parties shall make the information referred to in paragraphs (b) and (c), including the results of any audits, available to the competent supervisory authority on request.

Clause 9
Use of sub-processors

MODULE TWO: Transfer controller to processor

a. GENERAL WRITTEN AUTHORISATION The data importer has the data exporter's general authorisation for the engagement of sub-processor(s) from an agreed list. The data importer shall specifically inform the data exporter in writing of any intended changes to that list through the addition or replacement of sub-processors at least 30 days in advance, thereby giving the data exporter sufficient time to be able to object to such changes prior to the engagement of the sub-processor(s). The data importer shall provide the data exporter with the information necessary to enable the data exporter to exercise its right to object.

b. Where the data importer engages a sub-processor to carry out specific processing activities (on behalf of the data exporter), it shall do so by way of a written contract that provides for, in substance, the same data protection obligations as those binding the data importer under these Clauses, including in terms of third-party beneficiary rights for data subjects. The Parties agree that, by complying with this Clause, the data importer fulfils its obligations under Clause 8.8. The data importer shall ensure that the sub-processor complies with the obligations to which the data importer is subject pursuant to these Clauses.

c. The data importer shall provide, at the data exporter's request, a copy of such a sub- processor agreement and any subsequent amendments to the data exporter. To the extent necessary to protect business secrets or other confidential information, including personal data, the data importer may redact the text of the agreement prior to sharing a copy.

d. The data importer shall remain fully responsible to the data exporter for the performance of the sub-processor's obligations under its contract with the data importer. The data importer shall notify the data

exporter of any failure by the sub- processor to fulfil its obligations under that contract.

e. The data importer shall agree a third-party beneficiary clause with the sub-processor whereby - in the event the data importer has factually disappeared, ceased to exist in law or has become insolvent - the data exporter shall have the right to terminate the sub-processor contract and to instruct the sub-processor to erase or return the personal data.

Clause 10
Data subject rights

MODULE TWO: Transfer controller to processor

a. The data importer shall promptly notify the data exporter of any request it has received from a data subject. It shall not respond to that request itself unless it has been authorised to do so by the data exporter.

b. The data importer shall assist the data exporter in fulfilling its obligations to respond to data subjects' requests for the exercise of their rights under Regulation (EU) 2016/679. In this regard, the Parties shall set out in Annex 2 the appropriate technical and organisational measures, taking into account the nature of the processing, by which the assistance shall be provided, as well as the scope and the extent of the assistance required.

c. In fulfilling its obligations under paragraphs (a) and (b), the data importer shall comply with the instructions from the data exporter.

Clause 11
Redress

a. The data importer shall inform data subjects in a transparent and easily accessible format, through individual notice or on its website, of a contact point authorised to handle complaints. It shall deal promptly with any complaints it receives from a data subject.

MODULE TWO: Transfer controller to processor

b. In case of a dispute between a data subject and one of the Parties as regards compliance with these Clauses, that Party shall use its best efforts to resolve the issue amicably in a timely fashion. The Parties shall keep each other informed about such disputes and, where appropriate, cooperate in resolving them.

c. Where the data subject invokes a third-party beneficiary right pursuant to Clause 3, the data importer shall accept the decision of the data subject to:

   i. lodge a complaint with the supervisory authority in the Member State of his/her habitual residence or place of work, or the competent supervisory authority pursuant to Clause 13;
   ii. refer the dispute to the competent courts within the meaning of Clause 18.

d. The Parties accept that the data subject may be represented by a not-for-profit body, organisation or association under the conditions set out in Article 80(1) of Regulation (EU) 2016/679.

e. The data importer shall abide by a decision that is binding under the applicable EU or Member State law.

f. The data importer agrees that the choice made by the data subject will not prejudice his/her substantive and procedural rights to seek remedies in accordance with applicable laws.

Clause 12
Liability

MODULE TWO: Transfer controller to processor

a. Each Party shall be liable to the other Party/ies for any damages it causes the other Party/ies by any breach of these Clauses.

b. The data importer shall be liable to the data subject, and the data subject shall be entitled to receive compensation, for any material or non-material damages the data importer or its sub-processor causes the data subject by breaching the third-party beneficiary rights under these Clauses.

c. Notwithstanding paragraph (b), the data exporter shall be liable to the data subject, and the data subject shall be entitled to receive compensation, for any material or non-material damages the data exporter or the data importer (or its sub-processor) causes the data subject by breaching the third-party beneficiary rights under these Clauses. This is without prejudice to the liability of the data exporter and, where the data exporter is a processor acting on behalf of a controller, to the liability of the controller under Regulation (EU) 2016/679 or Regulation (EU) 2018/1725, as applicable.

d. The Parties agree that if the data exporter is held liable under paragraph (c) for damages caused by the data importer (or its sub-processor), it shall be entitled to claim back from the data importer that part of the compensation corresponding to the data importer's responsibility for the damage.

e. Where more than one Party is responsible for any damage caused to the data subject as a result of a breach of these Clauses, all responsible Parties shall be jointly and severally liable and the data subject is entitled to bring an action in court against any of these Parties.

f. The Parties agree that if one Party is held liable under paragraph (e), it shall be entitled to claim back from the other Party/ies that part of the compensation corresponding to its / their responsibility for the damage.

g. The data importer may not invoke the conduct of a sub-processor to avoid its own liability.

Clause 13
Supervision

MODULE TWO: Transfer controller to processor

a. Where the data exporter is established in an EU Member State: The supervisory authority with responsibility for ensuring compliance by the data exporter with Regulation (EU) 2016/679 as regards the data transfer, as indicated in Annex 1.C, shall act as competent supervisory authority.
b. The data importer agrees to submit itself to the jurisdiction of and cooperate with the competent supervisory authority in any procedures aimed at ensuring compliance with these Clauses. In particular, the data importer agrees to respond to enquiries, submit to audits and comply with the measures adopted by the supervisory authority, including remedial and compensatory measures. It shall provide the supervisory authority with written confirmation that the necessary actions have been taken.

SECTION III – LOCAL LAWS AND OBLIGATIONS IN CASE OF ACCESS BY PUBLIC AUTHORITIES

Clause 14
Local laws and practices affecting compliance with the Clauses

MODULE TWO: Transfer controller to processor

a. The Parties warrant that they have no reason to believe that the laws and practices in the third country of destination applicable to the processing of the personal data by the data importer, including any

requirements to disclose personal data or measures authorising access by public authorities, prevent the data importer from fulfilling its obligations under these Clauses. This is based on the understanding that laws and practices that respect the essence of the fundamental rights and freedoms and do not exceed what is necessary and proportionate in a democratic society to safeguard one of the objectives listed in Article 23(1) of Regulation (EU) 2016/679, are not in contradiction with these Clauses.

b. The Parties declare that in providing the warranty in paragraph (a), they have taken due account in particular of the following elements:

   i. the specific circumstances of the transfer, including the length of the processing chain, the number of actors involved and the transmission channels used; intended onward transfers; the type of recipient; the purpose of processing; the categories and format of the transferred personal data; the economic sector in which the transfer occurs; the storage location of the data transferred;
   ii. the laws and practices of the third country of destination– including those requiring the disclosure of data to public authorities or authorising access by such authorities – relevant in light of the specific circumstances of the transfer, and the applicable limitations and safeguards;
   iii. any relevant contractual, technical or organisational safeguards put in place to supplement the safeguards under these Clauses, including measures applied during transmission and to the processing of the personal data in the country of destination.

c. The data importer warrants that, in carrying out the assessment under paragraph (b), it has made its best efforts to provide the data exporter with relevant information and agrees that it will continue to cooperate with the data exporter in ensuring compliance with these Clauses.

d. The Parties agree to document the assessment under paragraph (b) and make it available to the competent supervisory authority on request.

e. The data importer agrees to notify the data exporter promptly if, after having agreed to these Clauses and for the duration of the contract, it has reason to believe that it is or has become subject to laws or practices not in line with the requirements under paragraph (a), including following a change in the laws of the third country or a measure (such as a disclosure request) indicating an application of such laws in practice that is not in line with the requirements in paragraph (a).

f. Following a notification pursuant to paragraph (e), or if the data exporter otherwise has reason to believe that the data importer can no longer fulfil its obligations under these Clauses, the data exporter shall promptly identify appropriate measures (e.g. technical or organisational measures to ensure security and confidentiality) to be adopted by the data exporter and/or data importer to address the situation. The data exporter shall suspend the data transfer if it considers that no appropriate safeguards for such transfer can be ensured, or if instructed by the competent supervisory authority to do so. In this case, the data exporter shall be entitled to terminate the contract, insofar as it concerns the processing of personal data under these Clauses. If the contract involves more than two Parties, the data exporter may exercise this right to termination only with respect to the relevant Party, unless the Parties have agreed otherwise. Where the contract is terminated pursuant to this Clause, Clause 16(d) and (e) shall apply.

Clause 15
Obligations of the data importer in case of access by public authorities

MODULE TWO: Transfer controller to processor

15.1 Notification

a. The data importer agrees to notify the data exporter and, where possible, the data subject promptly (if necessary with the help of the data exporter) if it:

i. receives a legally binding request from a public authority, including judicial authorities, under the laws of the country of destination for the disclosure of personal data transferred pursuant to these Clauses; such notification shall include information about the personal data requested, the requesting authority, the legal basis for the request and the response provided; or

ii. becomes aware of any direct access by public authorities to personal data transferred pursuant to these Clauses in accordance with the laws of the country of destination; such notification shall include all information available to the importer.

b. If the data importer is prohibited from notifying the data exporter and/or the data subject under the laws of the country of destination, the data importer agrees to use its best efforts to obtain a waiver of the prohibition, with a view to communicating as much information as possible, as soon as possible. The data importer agrees to document its best efforts in order to be able to demonstrate them on request of the data exporter.

c. Where permissible under the laws of the country of destination, the data importer agrees to provide the data exporter, at regular intervals for the duration of the contract, with as much relevant information as possible on the requests received (in particular, number of requests, type of data requested, requesting authority/ies, whether requests have been challenged and the outcome of such challenges, etc.).

d. The data importer agrees to preserve the information pursuant to paragraphs (a) to (c) for the duration of the contract and make it available to the competent supervisory authority on request.

e. Paragraphs (a) to (c) are without prejudice to the obligation of the data importer pursuant to Clause 14(e) and Clause 16 to inform the data exporter promptly where it is unable to comply with these Clauses.

15.2 Review of legality and data minimisation

a. The data importer agrees to review the legality of the request for disclosure, in particular whether it remains within the powers granted to the requesting public authority, and to challenge the request if, after careful assessment, it concludes that there are reasonable grounds to consider that the request is unlawful under the laws of the country of destination, applicable obligations under international law and principles of international comity. The data importer shall, under the same conditions, pursue possibilities of appeal. When challenging a request, the data importer shall seek interim measures with a view to suspending the effects of the request until the competent judicial authority has decided on its merits. It shall not disclose the personal data requested until required to do so under the applicable procedural rules. These requirements are without prejudice to the obligations of the data importer under Clause 14(e).

b. The data importer agrees to document its legal assessment and any challenge to the request for disclosure and, to the extent permissible under the laws of the country of destination, make the documentation available to the data exporter. It shall also make it available to the competent supervisory authority on request.

c. The data importer agrees to provide the minimum amount of information permissible when responding to a request for disclosure, based on a reasonable interpretation of the request.

SECTION IV – FINAL PROVISIONS

Clause 16
Non-compliance with the Clauses and termination

a. The data importer shall promptly inform the data exporter if it is unable to comply with these Clauses, for whatever reason.

b. In the event that the data importer is in breach of these Clauses or unable to comply with these Clauses, the

data exporter shall suspend the transfer of personal data to the data importer until compliance is again ensured or the contract is terminated. This is without prejudice to Clause 14(f).

c. The data exporter shall be entitled to terminate the contract, insofar as it concerns the processing of personal data under these Clauses, where:

   i. the data exporter has suspended the transfer of personal data to the data importer pursuant to paragraph (b) and compliance with these Clauses is not restored within a reasonable time and in any event within one month of suspension;
   ii. the data importer is in substantial or persistent breach of these Clauses; or
   iii. the data importer fails to comply with a binding decision of a competent court or supervisory authority regarding its obligations under these Clauses.

In these cases, it shall inform the competent supervisory authority of such non-compliance. Where the contract involves more than two Parties, the data exporter may exercise this right to termination only with respect to the relevant Party, unless the Parties have agreed otherwise.

d. For Modules One, Two and Three: Personal data that has been transferred prior to the termination of the contract pursuant to paragraph (c) shall at the choice of the data exporter immediately be returned to the data exporter or deleted in its entirety. The same shall apply to any copies of the data. The data importer shall certify the deletion of the data to the data exporter. Until the data is deleted or returned, the data importer shall continue to ensure compliance with these Clauses. In case of local laws applicable to the data importer that prohibit the return or deletion of the transferred personal data, the data importer warrants that it will continue to ensure compliance with these Clauses and will only process the data to the extent and for as long as required under that local law.

e. Either Party may revoke its agreement to be bound by these Clauses where (i) the European Commission adopts a decision pursuant to Article 45(3) of Regulation (EU) 2016/679 that covers the transfer of personal data to which these Clauses apply; or (ii) Regulation (EU) 2016/679 becomes part of the legal framework of the country to which the personal data is transferred. This is without prejudice to other obligations applying to the processing in question under Regulation (EU) 2016/679.

Clause 17
Governing law

MODULE TWO: Transfer controller to processor

These Clauses shall be governed by the law of one of the EU Member States, provided such law allows for third- party beneficiary rights. The Parties agree that this shall be the law of Netherlands.

Clause 18
Choice of forum and jurisdiction

MODULE TWO: Transfer controller to processor

a. Any dispute arising from these Clauses shall be resolved by the courts of an EU Member State.
b. The Parties agree that those shall be the courts of Netherlands.
c. A data subject may also bring legal proceedings against the data exporter and/or data importer before the courts of the Member State in which he/she has his/her habitual residence.
d. The Parties agree to submit themselves to the jurisdiction of such courts.

ANNEX 1

This Annex 1 forms part of the Clauses.

A. List of Parties

Data exporter

The data exporter is the Customer, acting as data exporter on behalf of itself or a customer where applicable. Activities relevant to the transfer include the performance of services for Customer and its customer(s).

Role: Controller

Data importer

The data importer is Duo Security LLC ("Duo"). Activities relevant to the transfer include the performance of services for Customer and its customer(s).

Role: Processor

B. Description of transfer

1. Categories of data subjects whose personal data is transferred

The personal data transferred may concern the following categories of data subjects: Employees, contractors, business partners, representatives and end customers of the Customer, and other individuals whose personal data is processed by or on behalf of Customer or Customer's customers and delivered as part of the Services and Products.

2. Categories of personal data transferred

The personal data transferred may concern categories of data listed in Section 2 of the Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf.

3. Sensitive data transferred (if applicable) and applied restrictions or safeguards that fully take into consideration the nature of the data and the risks involved, such as for instance strict purpose limitation, access restrictions (including access only for staff having followed specialised training), keeping a record of access to the data, restrictions for onward transfers or additional security measures.

Unless data exporter or its users use data importer's products and services to transmit or store sensitive data, data importer does not process sensitive data.

4. The frequency of the transfer (e.g.: whether the data is transferred on a one-off or continuous basis).

The Transfer happens on a continuous basis.

5. Nature of Processing

Duo is a cloud-based software service that provides customers additional layers of security designed to protect access to proprietary and third party applications. Most applications require a username and password prior to allowing a user to login. When protected with Duo, an application will first internally determine whether the entered username and password are correct before triggering Duo's workflow by requiring the user to take an additional action before the login process can be completed (e.g., confirming login via Duo's mobile app, SMS, phone call, or hardware token). Duo differentiates itself from many competitors in that, for security reasons, it does not store any user's primary credentials to protected applications. This is designed to force an attacker to compromise multiple systems prior to gaining improper access to customer applications. Customers can further check the security hygiene of user devices before granting access and block, notify, or restrict access for users with risky devices. Duo also allows customers to control which internal applications are accessible by remote users to limit exposure to personal information and enforce policies at an application level.

6. **Purpose(s) of the data transfer and further processing**

Purposes for personal data transferred are listed in Section 2 of the Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf.
Details on further processing of personal data can be found in Section 3 of the Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf. AWS offers robust controls to maintain security and data protection. Physical security controls include, but are not limited to, perimeter controls such as fencing, walls, security staff, video surveillance, intrusion detection systems, and other electronic means. See AWS' documentation for more information. More details about Duo's physical security can be found within Duo's information security policy, which is available subject to a non-disclosure agreement. Duo's support staff throughout the world may have access to personal data stored in the United States or elsewhere.

Additionally, certain personal data (e.g., phone numbers) may be transferred across borders to Duo's third-party vendors for purposes related to providing the Services, such as sending text messages with authentication codes or making automated VOIP-based calls that verify logins wherever the end-user is located.

Duo has invested in a number of transfer mechanisms to enable the lawful use of data across jurisdictions. In particular:

- Binding Corporate Rules
- EU-US Privacy Shield Framework
- Swiss-US Privacy Shield Framework
- APEC Cross Border Privacy Rules
- APEC Privacy Recognition for Processors
- EU Standard Contractual Clauses

7. **The period for which the personal data will be retained, or, if that is not possible, the criteria used to determine that period**

Details on personal data retention periods can be found in Section 7 of the Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf.

8. **For transfers to (sub-) processors, also specify subject matter, nature and duration of the processing**

Duo partners with service providers who contract to provide the same level of data protection and information security that you can expect from Duo. A current list of sub-processors for the Duo service can be found in Section 9 of the Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf.

C. Competent Supervisory Authority

Identify the competent supervisory authority/ies in accordance with Clause 13:

To the extent that the Customer, or its required representative, is subject to a supervisory authority in an EU Member State for the purposes of compliance with Regulation (EU) 2016/679, the competent supervisory authority is that authority for the purposes of these Clauses. In all other cases, the competent supervisory authority shall be the supervisory authority of one of the EU Member States in which the data subjects whose personal data is transferred is located.

ANNEX 2 - TECHNICAL AND ORGANISATIONAL MEASURES INCLUDING TECHNICAL AND ORGANISATIONAL MEASURES TO ENSURE THE SECURITY OF THE DATA

Annex 2 to the Standard Contractual Clauses is the Information Security measures that can be found on the following direct link: https://trustportal.cisco.com/c/r/ctp/trust-portal.html#/1604543381171981.

ANNEX 3 – LIST OF SUB-PROCESSORS

The controller has authorised the use of the sub-processors listed in Duo Privacy Data Sheet located at: https://trustportal.cisco.com/c/dam/r/ctp/docs/privacydatasheet/security/cisco-duo-privacy-data-sheet.pdf.

EXHIBIT 1

UK International Data Transfer Addendum to the EU Commission Standard Contractual Clauses

VERSION B1.0, in force 21 March 2022

Where Duo Processes Personal Data from the UK in a third country, such Processing shall be performed in accordance with the EU Commission Standard Contractual Clauses, as amended by this UK International Data Transfer Addendum.

This Addendum has been issued by the Information Commissioner for Parties making Restricted Transfers. The Information Commissioner considers that it provides Appropriate Safeguards for Restricted Transfers when it is entered into as a legally binding contract.

Part 1: Tables

Table 1: Parties

Start date	As of the Effective Date of the Approved SCCs	
The Parties	**Exporter (who sends the Restricted Transfer)**	**Importer (who receives the Restricted Transfer)**
Parties' details	Customer	Duo Security LLC

Table 2: Selected SCCs, Modules and Selected Clauses

Addendum EU SCCs	The version of the Approved EU SCCs which this Addendum is appended to, detailed below, including the Appendix Information: - Date: Effective Date of the Approved SCCs - Reference: Approved EU SCCs enclosed above

Table 3: Appendix Information

"**Appendix Information**" means the information which must be provided for the selected modules as set out in the Appendix of the Approved EU SCCs (other than the Parties), and which for this Addendum is set out in:

Annex 1A: List of Parties: as set out in Annex 1 to the Approved SCCs
Annex 1B: Description of Transfer: as set out in Annex 1 to the Approved SCCs
Annex II: Technical and organisational measures including technical and organisational measures to ensure the security of the data: Annex 2 to the Approved SCCs
Annex III: List of Sub processors (Modules 2 and 3 only): as set out in Annex 3 to the Approved SCCs

Table 4: Ending this Addendum when the Approved Addendum Changes

Ending this Addendum when the Approved Addendum changes	Which Parties may end this Addendum as set out in Section 19: ☒ Importer ☒ Exporter ☐ neither Party

Part 2: Mandatory Clauses

Entering into this Addendum

1. Each Party agrees to be bound by the terms and conditions set out in this Addendum, in exchange for the other Party also agreeing to be bound by this Addendum.

2. Although Annex 1A and Clause 7 of the Approved EU SCCs require signature by the Parties, for the purpose of making Restricted Transfers, the Parties may enter into this Addendum in any way that makes them legally binding on the Parties and allows data subjects to enforce their rights as set out in this Addendum. Entering into this Addendum will have the same effect as signing the Approved EU SCCs and any part of the Approved EU SCCs.

Interpretation of this Addendum

3. Where this Addendum uses terms that are defined in the Approved EU SCCs those terms shall have the same meaning as in the Approved EU SCCs. In addition, the following terms have the following meanings:

Addendum	This International Data Transfer Addendum which is made up of this Addendum incorporating the Addendum EU SCCs.
Addendum EU SCCs	The version(s) of the Approved EU SCCs which this Addendum is appended to, as set out in Table 2, including the Appendix Information.
Appendix Information	As set out in Table 3.
Appropriate Safeguards	The standard of protection over the personal data and of data subjects' rights, which is required by UK Data Protection Laws when you are making a Restricted Transfer relying on standard data protection clauses under Article 46(2)(d) UK GDPR.
Approved Addendum	The template Addendum issued by the ICO and laid before Parliament in accordance with s119A of the Data Protection Act 2018 on 28 January 2022, as it is revised under Section 18.
Approved EU SCCs	The Standard Contractual Clauses set out in the Annex of Commission Implementing Decision (EU) 2021/914 of 4 June 2021 and enclosed above.
ICO	The Information Commissioner.
Restricted Transfer	A transfer which is covered by Chapter V of the UK GDPR.
UK	The United Kingdom of Great Britain and Northern Ireland.
UK Data Protection Laws	All laws relating to data protection, the processing of personal data, privacy and/or electronic communications in force from time to time in the UK, including the UK GDPR and the Data Protection Act 2018.
UK GDPR	As defined in section 3 of the Data Protection Act 2018.

4. This Addendum must always be interpreted in a manner that is consistent with UK Data Protection Laws and so that it fulfils the Parties' obligation to provide the Appropriate Safeguards.
5. If the provisions included in the Addendum EU SCCs amend the Approved SCCs in any way which is not permitted under the Approved EU SCCs or the Approved Addendum, such amendment(s) will not be incorporated in this Addendum and the equivalent provision of the Approved EU SCCs will take their place.
6. If there is any inconsistency or conflict between UK Data Protection Laws and this Addendum, UK Data Protection Laws applies.
7. If the meaning of this Addendum is unclear or there is more than one meaning, the meaning which most closely aligns with UK Data Protection Laws applies.
8. Any references to legislation (or specific provisions of legislation) means that legislation (or specific provision) as it may change over time. This includes where that legislation (or specific provision) has been consolidated, re-enacted and/or replaced after this Addendum has been entered into.

Hierarchy

9. Although Clause 5 of the Approved EU SCCs sets out that the Approved EU SCCs prevail over all related agreements between the parties, the parties agree that, for Restricted Transfers, the hierarchy in Section 10 will prevail.
10. Where there is any inconsistency or conflict between the Approved Addendum and the Addendum EU SCCs (as applicable), the Approved Addendum overrides the Addendum EU SCCs, except where (and in so far as) the inconsistent or conflicting terms of the Addendum EU SCCs provides greater protection for data subjects, in which case those terms will override the Approved Addendum.

11. Where this Addendum incorporates Addendum EU SCCs which have been entered into to protect transfers subject to the General Data Protection Regulation (EU) 2016/679 then the Parties acknowledge that nothing in this Addendum impacts those Addendum EU SCCs.

Incorporation of and changes to the EU SCCs

12. This Addendum incorporates the Addendum EU SCCs which are amended to the extent necessary so that:

    a. together they operate for data transfers made by the data exporter to the data importer, to the extent that UK Data Protection Laws apply to the data exporter's processing when making that data transfer, and they provide Appropriate Safeguards for those data transfers;
    b. Sections 9 to 11 override Clause 5 (Hierarchy) of the Addendum EU SCCs; and
    c. this Addendum (including the Addendum EU SCCs incorporated into it) is (1) governed by the laws of England and Wales and (2) any dispute arising from it is resolved by the courts of England and Wales, in each case unless the laws and/or courts of Scotland or Northern Ireland have been expressly selected by the Parties.

13. Unless the Parties have agreed alternative amendments which meet the requirements of Section 12, the provisions of Section 15 will apply.

14. No amendments to the Approved EU SCCs other than to meet the requirements of Section 12 may be made.

15. The following amendments to the Addendum EU SCCs (for the purpose of Section 12) are made:

    a. References to the "Clauses" means this Addendum, incorporating the Addendum EU SCCs;
    b. In Clause 2, delete the words:
    "and, with respect to data transfers from controllers to processors and/or processors to processors, standard contractual clauses pursuant to Article 28(7) of Regulation (EU) 2016/679";
    c. Clause 6 (Description of the transfer(s)) is replaced with:
    "The details of the transfers(s) and in particular the categories of personal data that are transferred and the purpose(s) for which they are transferred) are those specified in Annex I.B where UK Data Protection Laws apply to the data exporter's processing when making that transfer";
    d. Clause 8.7(i) of Module 1 is replaced with:
    "it is to a country benefitting from adequacy regulations pursuant to Section 17A of the UK GDPR that covers the onward transfer";
    e. Clause 8.8(i) of Modules 2 and 3 is replaced with:
    "the onward transfer is to a country benefitting from adequacy regulations pursuant to Section 17A of the UK GDPR that covers the onward transfer;"
    f. References to "Regulation (EU) 2016/679", "Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation)" and "that Regulation" are all replaced by "UK Data Protection Laws". References to specific Article(s) of "Regulation (EU) 2016/679" are replaced with the equivalent Article or Section of UK Data Protection Laws;
    g. References to Regulation (EU) 2018/1725 are removed;
    h. References to the "European Union", "Union", "EU", "EU Member State", "Member State" and "EU or Member State" are all replaced with the "UK";
    i. The reference to "Clause 12(c)(i)" at Clause 10(b)(i) of Module one, is replaced with "Clause 11(c)(i)";
    j. Clause 13(a) and Part C of Annex I are not used;
    k. The "competent supervisory authority" and "supervisory authority" are both replaced with the "Information Commissioner";
    l. In Clause 16(e), subsection (i) is replaced with:
    "the Secretary of State makes regulations pursuant to Section 17A of the Data Protection Act 2018 that cover the transfer of personal data to which these clauses apply;";
    m. Clause 17 is replaced with:
    "These Clauses are governed by the laws of England and Wales.";
    n. Clause 18 is replaced with:
    "Any dispute arising from these Clauses shall be resolved by the courts of England and Wales. A data subject may also bring legal proceedings against the data exporter and/or data importer before the courts of any country in the UK. The Parties agree to submit themselves to the jurisdiction of such courts."; and

o. The footnotes to the Approved EU SCCs do not form part of the Addendum, except for footnotes 8, 9, 10 and 11.

Amendments to this Addendum

16. The Parties may agree to change Clauses 17 and/or 18 of the Addendum EU SCCs to refer to the laws and/or courts of Scotland or Northern Ireland.

17. If the Parties wish to change the format of the information included in Part 1: Tables of the Approved Addendum, they may do so by agreeing to the change in writing, provided that the change does not reduce the Appropriate Safeguards.

18. From time to time, the ICO may issue a revised Approved Addendum which:

    a. makes reasonable and proportionate changes to the Approved Addendum, including correcting errors in the Approved Addendum; and/or
    b. reflects changes to UK Data Protection Laws;

    The revised Approved Addendum will specify the start date from which the changes to the Approved Addendum are effective and whether the Parties need to review this Addendum including the Appendix Information. This Addendum is automatically amended as set out in the revised Approved Addendum from the start date specified.

19. If the ICO issues a revised Approved Addendum under Section 18, if any Party selected in Table 4 "Ending the Addendum when the Approved Addendum changes", will as a direct result of the changes in the Approved Addendum have a substantial, disproportionate, and demonstrable increase in:

    a. its direct costs of performing its obligations under the Addendum; and/or
    b. its risk under the Addendum,

    and in either case it has first taken reasonable steps to reduce those costs or risks so that it is not substantial and disproportionate, then that Party may end this Addendum at the end of a reasonable notice period, by providing written notice for that period to the other Party before the start date of the revised Approved Addendum.

20. The Parties do not need the consent of any third party to make changes to this Addendum, but any changes must be made in accordance with its terms.